

POSITION SPECIFICATION



Manufacturing Operator

COMPANY OVERVIEW

Pearl designs and builds standard and custom high-speed machine attachments for punching holes, perforating and slitting for the converting industry. Pearl also offers blown film extrusion process enhancements that improve film quality at higher outputs while reducing maintenance. Pearl can be counted on to make any unique application better than anyone! Pearl Technologies' success and reputation are built on outstanding customer service, innovation, quality, speed and delivery.

Pearl has revolutionized the plastics industry with over two dozen patents, a lineup of over 3,000 solution-driven products and 13,000 parts for thousands of customers in every continent of the world. All of the action takes place in Pearl's 41,000 square foot headquarters located in Savannah, New York.

POSITION SUMMARY

This position requires fundamental skills to safely operate a wide range of manufacturing and fabrication equipment, while learning and using new tools, equipment and machinery. The individual in this position will be cross-trained in a variety of duties and production requirements to assist in the machining, fabrication and assembly areas.

Utilizing engineering drawings and blueprints, this position produces parts, assemblies and custom equipment per specifications. The individual in this position must be productive and have a high commitment to quality and flexibility while performing manufacturing work assignments per customer and process requirements.

The employee will perform these tasks while maintaining a positive and productive relationship with Pearl's employees and department heads.

Reports to: Manufacturing Supervisor

Classification: Non-Exempt

Location: Savannah, New York

Key Interfaces: Manufacturing and Quality Control

MAJOR RESPONSIBILITIES

Manufacturing and Operational Support:

- Operate a variety of production equipment such as mills, lathes, drill press, grinders as well as various powered and hand tools to produce products in accordance with production needs.
- Fabricate components with a variety of equipment, materials and processes.

- Assist with electro-mechanical assembly of custom designed equipment.
- Produce assigned products per engineering prints.
- Assist with general assembly and other manufacturing duties.
- Complete equipment set-ups and operational tests in accordance with specifications.
- Responsible for the quality of the parts produced.
- Document appropriate information for production reporting.
- Report any unusual discrepancies or problems promptly to Supervision.
- Follow detailed verbal/written instructions, processes and/or procedures.
- Perform other duties as assigned.

Knowledge Base:

- Able to read engineering prints and other written specifications.
- Expert in the use of hand and power tools such as screw drivers, wrenches, drills, grinders, chop saw, etc. as well as measuring devices such as rulers, Vernier's and Calipers.
- Some experience, or ability to learn, spot, MIG and TIG welding.
- Some experience, or ability to learn, basic machining on lathes, mills and drill presses.

Safety:

- Ensure that all Safety, Health and Environmental (SHE) Policies are being followed on all work performed while maintaining a safe work environment.
- Utilize proper Personal Protective Equipment (PPE) at all times and remain current with annual trainings.
- Offer recommendations for enhanced safety measures and cooperate with the Safety Committee.

MINIMUM QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- High school diploma or equivalent.
- One year machining, fabrication or mechanical assembly experience preferred in a manufacturing environment. Machine shop, welding and/or fabrication skills are desired.
- Must be able to read, write and speak English.
- Fundamental computer skills and ability to pull up PDFs or engineering drawings to better understand the part/assembly or equipment being produced and assembled.
- Detail oriented, self-motivated individual with a positive attitude who possess excellent organizational skills.
- Responsible for completing tasks in a timely fashion.
- Work well as a team player while developing relationships with coworkers of diverse backgrounds and cultures.

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS

- Work is performed indoors in a temperature-controlled environment.
- Work position involves frequent standing, walking or sitting, as well as occasional carrying, bending, kneeling, reaching below and above shoulders, and lifting of objects weighing up to 50 pounds.

BENEFITS

Pearl Technologies Inc. is committed to its employees and families. Comprehensive benefits package includes: Health Insurance, Dental Insurance, Vision Plan, 401(k) with Employer Contribution, Short and Long Term Disability, Life Insurance, Voluntary Life Insurance, Paid Time Off, Tuition Reimbursement, Employee Discounts, Flexible Spending Account, and Paid Holidays. Salary is competitive and commensurate with education and experience. EEO Employer

If you are ready to contribute to the ongoing success of a dynamic organization, please forward your resume and a cover letter to: hr@pearltechinc.com